

**FACILITY RESERVATION FORM – 2018**

Sacred Heart Catholic Church -529 I Street, Patterson CA 95363

(209) 892-9321 x1004 – FAX (209) 892-2102

Tammy A. Ulibarri - shbusiness.manager@yahoo.com

**HALL REQUESTED:**

\_\_\_\_\_ Father Connors Hall – 220 Salado Avenue

\_\_\_\_\_ Father Connors Hall Kitchen Only

**Sister David Hall – 503 M Street**

\_\_\_\_\_ Sister David Room (larger room)

\_\_\_\_\_ Meeting Room (smaller, next to kitchen)

\_\_\_\_\_ Kitchen

\_\_\_\_\_ Community Room – 529 I Street

Date(s) Requested: \_\_\_\_\_

Time(s) Requested: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Mailing Address: \_\_\_\_\_

Telephone # \_\_\_\_\_

What is the ministry/group requesting use? \_\_\_\_\_

What event will be held in the hall? \_\_\_\_\_

How many people will be attending? \_\_\_\_\_

Notes: \_\_\_\_\_

***Please let me know if any of your approved dates are cancelled so I may open the date(s) up to others.***

Office Use Only:

Key Pickup: \_\_\_\_\_

Event Insurance: \_\_\_\_\_

License Agreement: \_\_\_\_\_

Date Confirmed: \_\_\_\_\_

Received copy of Housekeeping Rules: \_\_\_\_\_

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_